

WEST MANHEIM TOWNSHIP BOARD OF SUPERVISORS

WORK SESSION

Tuesday, April 15, 2008 - 6:00 p.m.

The Public Work Session was called to Order by Chairman Barnhart at 6:00 p.m., followed by the Pledge to the Flag and Invocation.

ROLL CALL: Present were Supervisors Barnhart, Raubenstine, Williams, Parr and Gobrecht. Also present were Manager Andy Richardson, Solicitor Linus Fenicle and Terry Myers and Mike Knouse from C. S. Davidson, Inc.

VISITORS: Visitors register attached.

PUBLIC COMMENT - ITEMS NOT LISTED ON AGENDA: There were no comments at this time.

APPROVAL OF AGENDA: The Agenda was approved with the addition of the following items to be discussed: 11D2 (Letter from Comcast), 13E (Part-time Janitor), 13F (Burn ban ordinance), 15D (Chestnut Hill Subdivision) and the movement of 13B (Township Liability Insurance) immediately following Mrs. Doris Chisolm. Speaking on the Township Liability Insurance will be 7A-Steve Hartlaub, 7B-Paul Brady, 7C-Mark Allen, in a motion by Supervisor Williams and seconded by Supervisor Parr. Motion carried.

MRS. DORIS CHISOLM: Mrs. Chisolm, 347 El Vista Dr., has concerns about the recent water and sewer rate increases without notice being given to the residents. She would like to see a budget as to why the rates keep increasing. Terry Myers from C.S. Davidson explained that water increases have been done in three steps to prepare the residents for when York Water takes over the water service. For the sewer increase, the amount of income was projected at \$600.00 per customer and the actual was averaging \$500.00. The increase was necessary to have the funds to pay back the Bond for the Area 1 Sewer Project. Peggy Fisher, 141 Pumping Station Road, also spoke on the recent increases in water and sewer. She questioned using water for her swimming pool and being charged on her sewer bill. Manager Andy Richardson explained that the York Water Company will be taking care of that issue and she should consult with them. Copies of the Sewer budget will be made available for public view. The township is to notify Mrs. Chisolm and Ms. Fisher when these items become available.

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TOWNSHIP LIABILITY INSURANCE- After hearing presentations from Steve Hartlaub, representing C.A. Weber Insurance, Paul Brady, representing the Glatfelter Insurance Agency, and Allen Miller, representing The HDH Group, a motion to accept C.A. Weber at \$65,090 for coverage from 5/1/08-5/1/09 was made by Supervisor Parr and seconded by Supervisor Williams and carried.

At this time, Manager Andy Richardson reported that he neglected to mention that representatives from Smith Barney and Redmond Consulting, LTD were available this evening to do a presentation. At this time, 15C will be heard. Chris Engelbert and Thomas Redmond made recommendations to where the Township's Non-Uniform and Uniform Pension Plans should be to prepare for future retirement of employees. Several employees were present to ask questions. The main concern was if the age and years of service would change with the plan. No changes will be made to the plan. Supervisor Raubenstine asked if the employees would be able to access their information pertaining to their contributions on-line. With this being a defined benefit, a benefit statement would be presented at the end of the year. The board will review the information and discuss this at a future meeting.

APPROVAL OF DISBURSEMENTS: The Disbursements for the Month of April, 2008, from all Funds, were approved as listed in a motion by Supervisor Parr, seconded by Supervisor Williams and carried.

RECREATION BOARD REPORT: Manager Andy Richardson did not have anything to report at this time. The next meeting of the Rec Board will be on Monday, April 21, 2008 at 7:00 p.m.

CHIEF OF POLICE REPORT: (A) The Monthly Statistics Report for March, 2008 was approved in a motion by Supervisor Williams, seconded by Supervisor Parr and carried. Supervisor Barnhart is requesting the appearance of the police department at the NO LEFT turn at Pumping Station Road. There was concern brought up at the last meeting of bottlenecks taking place on the Baltimore Pike during rush hour traffic. Chief Hippensteel stated that the Penn Dot School Zone specifications are 15 mph. No changes can be made unless a study is done.

ROUTINE WORK SESSION ITEMS: ENGINEER'S REPORT -2008 Street Maintenance Program – The bids will be publicly opened on April 30, 2008 at 4:30 pm. at the office of C.S.Davidson, Inc. in York. In a motion by Supervisor Williams, seconded by Supervisor Parr and carried, the Board authorized Mike Knouse and Manager Andy Richardson to open the bids. Pumping Station Road Relocation – The

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Public Hearing for the eminent domain issue was held on April 1, 2008 and an offer was made to the Calvary Assembly of God Church in the amount of \$10,000.00. Baltimore Pike Curb and Sidewalk - The permit application has been resubmitted to Penn Dot. Area I Sanitary Sewer- Gregory Contractors, Inc. has completed several items and the inspection report has been furnished to the Township. Area 2 & 3 Sanitary Sewer - In a motion by Supervisor Raubenstine, seconded by Supervisor Gobrecht and carried, the Board authorized the advertisement for the construction of this project at the beginning of May. Water Study- The agreement with the York Water Company has been approved and they are ordering the water meter pit for the new building. They will also be beginning site preparation for the new tank. Zoning Ordinance Update - The revised text has been resubmitted to York County Planning Commission. The date of the public hearing, originally set for May 20, will need to be rescheduled for sometime in June. In a motion by Supervisor Raubenstine, seconded by Supervisor Parr and carried, the board agreed to ask the Planning Commission to review the zoning along the Baltimore Pike. Supervisor Raubenstine would also like them to take a look at the Geeting Road intersection. Quillen Wells - Linus has notified the property owners of their responsibility for the abandonment of the wells. Community Development Block Grant Application - Mike reminded the Board that applications for this grant funding are due by June 6, 2008. Manager Richardson would like to apply for a grant to complete the second phase of the Baltimore Pike Curb and Sidewalk project in Pleasant Hill.

SOLICITOR'S REPORT: The solicitor had nothing to report at this time.

ROADS, WATER LINES EXTENSIONS, PUBLIC SEWER, ETC. - There was nothing to add.

CORRESPONDENCE: (1) Invitation received from PA League of Cities and Municipalities regarding the 109th Annual Convention. (2) A letter was received from Comcast concerning the extension of the franchise agreement.

REPORTS: The Treasurer's Report for March, 2008 was approved, as distributed, in a motion by Supervisor Williams, seconded by Supervisor Parr and carried.

The Roadmaster's and Code Enforcement Officer's Reports for March, 2008, were accepted, as distributed, in a motion by Supervisor Williams, seconded by Supervisor Parr and carried.

The SEO's Report for March, 2008 was approved, as distributed, in a motion by Supervisor Williams, seconded by Supervisor Parr and carried.

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The Utilities Supervisor Report for March, 2008 was accepted, with a spelling correction, in a motion by Supervisor Williams, seconded by Supervisor Parr and carried.

MANAGER'S REPORT: (A) Manager Andy Richardson distributed the up-to-date building cost report. The date for substantial completion is May 2, 2008. He encouraged the Board to visit the new building. (B) The Liability Insurance was discussed earlier on the agenda. (C) The results of the traffic study on Fuhrman Mill Road is still being discussed. It is unclear on what section the study was done. The board discussed the need for a reduction of speed or could the situation be taken care of by putting up dangerous curve signs. (D) In a motion by Supervisor Williams, seconded by Supervisor Parr and carried, the decision was made to hire Sue Bell, formerly from "Experience Works", for a part-time (20 hours a week) position. (E) Manager Richardson distributed a part-time janitor job description. This position will become available after the move to the new office. It will be part-time (30 hours per week, \$10.00 per hour, hours from 5:00 AM-11:00 AM) position. He recommends putting this position out and also has someone interested in the position. This will be discussed at the next meeting. (F) At the next meeting, a burn ban will be discussed. Any property owner with less than five acres would not be able to burn, and any owner with five or more acres would have to get a permit to burn.

OLD BUSINESS: (A) Historical Museum – There was nothing to discuss at this time. (B) Long Range Planning - There was nothing to discuss.

NEW BUSINESS: (A) Chester Utz-Waiver Request- In a motion by Supervisor Williams, and seconded by Supervisor Gobrecht and carried, the Board approved a waiver to have this subdivision plan changed from a preliminary plan to a final plan according to Section 304 of the Subdivision and Land Development Ordinance. Supervisor Parr voted "no" on this motion. (B) PHVFC-Request for Carnival Help- In a motion by Supervisor Williams, seconded by Supervisor Parr, and carried, the Board approved the request by the fire company for assistance from Penn Twp., Hanover, and Jefferson Fire Companies at their annual carnival. (C) Pension Plans- This was discussed earlier in the meeting. (D) Chestnut Hill- Supervisor Barnhart is requesting to send a letter to the developer to attend the next meeting to discuss their future plans for this subdivision. This was approved in a motion by Supervisor Parr, seconded by Supervisor Gobrecht, and carried.

PUBLIC COMMENTS AND/OR SUPERVISORS COMMENTS: Supervisor Gobrecht suggested that if a volunteer position would open up on the Planning Commission, Grant Reichart is interested in a position. Supervisor Barnhart indicated that there may be an

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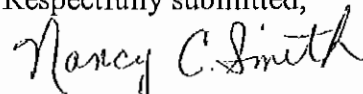
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opening in the near future. Manager Richardson suggested that Mr. Reichart submit a resume to the township. Supervisor Raubenshtine requested that Manager Richardson contact Ruth Snoke from the Glatfelter Insurance Agency to get more information on the pension plans.

NEXT SCHEDULED MEETINGS: Supervisors Regular Meeting - Thursday, May 1, 2008 at 6:00 p.m. with Supervisors Caucus at 5:30 p.m. Work Session Meeting - Tuesday, May 20, 2008 at 6:00 p.m. with Supervisors Caucus at 5:30 p.m.

ADJOURNMENT: The Work Session Meeting was adjourned at 7:57 p.m. in a motion by Supervisor Parr, seconded by Supervisor Gobrecht and carried.

Respectfully submitted,



Nancy C. Smith
Secretary